Oracle Jargon buster

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| **Name** | **Definition** |
| Position | Post Title, Post Number, Job Title, Designation |
| Assignment Number | Pay Reference, Contract – can have multiples |
| Primary Assignment | This is usually the contract that accrues the most pay if multiple assignments are held |
| Grade Step | Increment |
| Grade Point | Current Scale Point |
| Grade Name | Current Grade on the Lancashire Pay Spine or Teachers Pay Spine |
| Step Value | Annual Salary |
| LPS | Lancashire Pay Spine |
| P&T | Professional & Technical Job Profile |
| MGR | Manager Job Profile |
| Element Name | This relates to a pay rate for payment claims |
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| **Worklist notifications:** |  |
| Approve | This will submit the worklist notification to HR/Oracle |
| Re-assign | This allows the user to pass a worklist notification onto another user |
| Reject | This will reject a worklist notification, once rejected the details will be deleted |
| Request more information | This will send a notification to the user who submitted the notification asking for more information, using this option does not allow the user to edit what they have submitted |
| Return for Correction | This will return the submission back to the user who submitted the request enabling them to make amendments. It can not be re-submitted until a correction/change has been made. |