



**Central Lancashire**

**Other logos to be inserted**

Children's Trust Area Commissioning Group Terms of Reference Central Lancashire	
<b>Meeting cycle</b>	4 times a year
<b>Purpose</b>	<p>To jointly commission services to improve outcomes for children and young people resident in the area of the relevant Primary Care Trust, as defined by district council boundaries:</p> <p><b>Central Lancashire:</b> Preston, Chorley, South Ribble and West Lancashire;</p>
<b>Accountabilities</b>	<p><b>Commissioning</b></p> <ul style="list-style-type: none"> <li>To develop a commissioning framework for children's services based on: <ul style="list-style-type: none"> <li>NHS Central Lancashire's Commissioning Strategic Plan</li> <li>the priorities within the Children and Young People's Plan;</li> <li>local trust partnerships;</li> </ul> in the context of the Joint Strategic Needs Assessment (JSNA).</li> <li>To agree strategic priorities for joint commissioning and pooled and/or aligned budgets between the partners.</li> <li>To agree the specification and procurement arrangements for any joint commissioned services.</li> <li>To establish appropriate task and finish groups for the specification of any joint commissioned services.</li> <li>To ensure the effective governance for any joint commissioning arrangements through the agreement of a lead/accountable agency for each contract.</li> <li>To ensure that practice is consistent with the requirements of World Class Commissioning.</li> <li>To take Lancashire wide commissioning and put into an area commissioning context.</li> <li>To take local priorities and form a joint commissioning framework (geographic or thematic).</li> <li>To have an area wide brief for needs assessment and commissioning which will take account of: <ul style="list-style-type: none"> <li>Prioritisation of joint initiatives</li> <li>De-commissioning of services as appropriate</li> <li>Service improvement and re-design</li> <li>Achievement of added value</li> </ul> </li> </ul> <p><b>Management of Resources</b></p> <ul style="list-style-type: none"> <li>To influence the provision of any pooled and/or aligned budgets</li> </ul> <p><b>Service Delivery (including Local Area Agreement targets and individual agency targets)</b></p> <ul style="list-style-type: none"> <li>To ensure that major changes in service delivery both county and local are supported by the commissioning process.</li> <li>To seek to improve the alignment of the planning and commissioning cycle between the partner agencies.</li> </ul> <p><b>Performance Monitoring (including LAA targets and individual agency targets)</b></p> <ul style="list-style-type: none"> <li>To monitor the performance of services procured under joint commissioning arrangements in-line with contractual arrangements (Consideration to be given to exception reporting where appropriate)</li> </ul> <p><b>Quality Monitoring</b></p> <ul style="list-style-type: none"> <li>To ensure that quality indicators are present in the quality schedule and that Providers are monitored against these</li> <li>To ensure that quality is linked to efficiency</li> </ul>

<b>Membership</b>	<p>Members must be able to influence the securing of resources from within individual organisations' business planning processes.</p> <ul style="list-style-type: none"> <li>• <b>Lancashire County Council</b></li> <li>• <b>NHS Central Lancashire</b></li> <li>• <b>District Councils (Requires further clarification)</b></li> <li>• <b>Lancashire Constabulary</b></li> <li>• <b>Schools/Further Education/Children's Centres (yet to be confirmed)</b></li> <li>• <b>Schools' Forum (yet to be confirmed)</b></li> <li>• GP Commissioners</li> </ul> <p>Refer to membership document (Duty to co-operate partners <b>in bold</b>)</p>
<b>Quorum</b>	50% of Duty to co-operate partners must be present at each meeting